

# PARTNERSHIP BOOKING FORM

➤ Please complete all details and send to: [sponsorship@siope.eu](mailto:sponsorship@siope.eu)

COMPANY NAME\*

CONTACT PERSON\*

ADDRESS

CITY

POST / ZIP CODE

COUNTRY

TELEPHONE:

FAX

E-MAIL

WEBSITE

VAT NUMBER

I WOULD LIKE TO BOOK THE FOLLOWING ITEMS FOR PARTICIPATION AT THE MEETING:

SPONSORSHIP CATEGORIES	PRICE IN € EXCL. VAT	PLEASE MARK AND SPECIFY THE SYMPOSIUM OR WORKSHOP PREFERABLE TIMESLOT
PLATINUM PARTNER	€ 60 000	TIMESLOT:
GOLD PARTNER	€ 40 000	TIMESLOT:
SILVER PARTNER	€ 30 000	TIMESLOT:
BRONZE PARTNER	€ 15 000	TIMESLOT:
PARTNER	€ 10 000	TIMESLOT:

EDUCATIONAL SUPPORT	PRICE IN € EXCL. VAT	PLEASE MARK
	AMOUNT:	
UNRESTRICTED EDUCATIONAL GRANT		
EDUCATIONAL GRANT IN SUPPORT OF AN EXISTING SESSION	€ 3 000	
YOUNG SIOPE EDUCATIONAL SUPPORT	€ 750 / FELLOW	
YOUNG SIOPE NETWORKING EVENT	€ 5 000	
SCIENTIFIC SPEED NETWORKING	€ 3 500	
MEET THE EXPERT	€ 2 000	
STAND-UP SCIENTIFIC CORNER	€ 2 500	
PARENTS & SURVIVORS EDUCATIONAL SUPPORT	€ 650 / FELLOW	
CCI EUROPE NETWORKING EVENT	€ 3 000	

## MAIN ITEMS AND EVENTS

MEETING APP	€ 8 000	<b>EXCLUSIVE</b>
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€ 3 000 (SHARED PRICE)

MEETING APP NOTIFICATION	€ 1 000
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AMOUNT:

CHARITY RUN

## PROMOTIONAL ITEMS

## PRICE IN € EXCL. VAT

MEETING BAGS	€ 10 000	<b>EXCLUSIVE</b>
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MEETING BADGE LANYARDS	€ 7 000	<b>EXCLUSIVE</b>
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NOTEPADS OR PENS	€ 1 000	<b>EXCLUSIVE</b>
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CHARGING STATION	€ 4 000 / STATION
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INTERNET CORNER AREA	€ 10 000	<b>EXCLUSIVE</b>
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DIGITAL SCREEN SIGNAGE	€ 3 000 / SCREEN
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CORPORATE SUITES	(PRICE UPON THE CHOICE OF THE AREA)
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## CATERING SUPPORT OPTIONS

## PRICE IN € EXCL. VAT

VALENCIA ORANGES STATIONS OR BISTRO	€ 7 000	<b>EXCLUSIVE</b>
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WELCOME RECEPTION / NETWORKING EVENT	€ 5 000	<b>EXCLUSIVE</b>
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WATER STATIONS / ECO-FRIENDLY BOTTLES OR CUPS	€ 7 000
	€ 2 000 (BOTTLES AND CUPS PROVIDED)

COFFEE BREAKS	€ 4 000 / DAY
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LUNCHES € 5 000 / DAY

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€ 10 000 / EVENT

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**ADVERTISEMENTS SPONSORSHIP ITEMS**

**PRICE IN € EXCL. VAT**

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POCKET PROGRAMME – BACK COVER PAGE € 2 500

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POCKET PROGRAMME – INSIDE BACK COVER PAGE € 2 000

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POCKET PROGRAMME – INSIDE FRONT COVER PAGE € 2 000

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POCKET PROGRAMME – INSIDE PAGE € 1 500

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POCKET PROGRAMME € 3 000

**EXCLUSIVE**

INTERSESSION POWERPOINT SLIDES € 4 000 (ALL ROOMS FOR THE ENTIRE DURATION OF SIOP EUROPE 2020)

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BAG INSERT € 1 000

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FLYER DISPLAY € 1 000

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INSIDE SIGNAGE (PRICE UPON THE CHOICE OF THE SIGNAGE)

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OUTSIDE SIGNAGE (PRICE UPON THE CHOICE OF THE SIGNAGE)

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FOOTPRINTS € 2 500

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**TOTAL AMOUNT (PLEASE FILL IN)**

€

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# EXHIBITION BOOKING FORM

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LIST OF ITEMS	EXHIBITION PACKAGE	EXHIBITION SPACE ONLY	SELECT ITEM	NUMBER OF SQM	PRICE EUR (EXCL. VAT)
REGULAR	€ 4 500	€ 500 / SQM		SQM	€
SIOPE CORPORATE MEMBER	€ 4 000	€ 400 / SQM		SQM	€
START-UP COMPANY	€ 3 500	300 / SQM		SQM	€
MEDICAL SOCIETIES / NON-PROFIT ORGANIZATIONS	€ 2 000	€ 200 / SQM		SQM	€
<b>TOTAL:</b>	<b>€</b>				

DATE:

SIGNATURE AND COMPANY STAMP:

NAME:

EMAIL:

SPECIAL NOTES:

PLEASE INDICATE IF YOUR STAND MUST BE LOCATED ADJACENT TO OR OPPOSITE THE FOLLOWING COMPANIES, OR IF SPECIAL CONFIGURATION IS REQUIRED:

# CONTRACT

Provisional Booking – The item will be released if not confirmed within 14 days.  
Please send me a contract and first deposit invoice.

## TERMS OF PAYMENT

**60 % upon receipt of first invoice**

**40 % by 4 November 2019 (6 months before SIOPE Europe 2020 takes place)**

All payments must be received before the start date of SIOPE Europe 2020. Should the Supporter fail to complete payments prior to the commencement of the SIOPE Europe 2020 Meeting, the Organiser will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below.

- Reservations made less than 6 months before the SIOPE Europe 2020 Meeting will be subject to 100 % payment upon reservations.

## PAYMENT METHODS

**Option 1:** Payment by Bank Transfer. Please make drafts payable to: SIOPE Europe 2020. Bank account and other details for this payment will be stated on the invoice. Bank charges are the responsibility of the payer.

**Option 2:** Payment by online credit card payment (please note this option in the order form and the link for the payment will be sent to you).

## CANCELLATION / MODIFICATION POLICY

Cancellation / modification of items must be made in writing to the Sponsorship and Exhibition Manager: Jana Dvorakova (sponsorship@siope.eu).

**The organisers shall retain:**

- 10 % of the agreed package amount if the cancellation/ modification is made before **1 January 2020**
- 50 % of the agreed package amount if the cancellation/ modification is made between **1 January 2020** and **1 March 2020** (including until 1 March 2020)
- 100 % of the agreed package amount if the cancellation/ modification is made after **1 March 2020**

I hereby agree to be bound by the SIOPE Europe Invitation to Industry and all the general Terms & Conditions.  
(This application is legally binding on the company pending its acceptance in writing by the organiser).

I hereby confirm to have the authorisation to sign this booking form on behalf of above mentioned company.

**All indicated prices are exclusive of VAT (subject to changes).**

**Companies registered in the EU with a valid VAT number will not be charged VAT.**

**Companies registered in the EU with a valid VAT number will not be charged VAT.**

DATE

SIGNATURE AND COMPANY STAMP

NAME

EMAIL

# TERMS AND CONDITIONS

These terms and conditions are the contractual agreement between C-IN (the "Organiser") and the "Exhibitor/Supporter".

## APPLICATION TO PARTICIPATE

Application to participate will be considered only if submitted on the appropriate forms, duly completed. Registration will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application. In case of refusal, all payments shall be fully refunded. In case of acceptance Exhibitor/Supporter will be bound by the terms and conditions listed herein and/or in the prospectus and/or any other contractual agreement between the parties.

## OBLIGATIONS AND RIGHTS OF THE EXHIBITOR/SUPPORTER

Registration implies full acceptance by the Exhibitors/Supporters of the exhibition/supporter regulations. Any infringement of these regulations may lead to immediate withdrawal of the right to participate in the congress without compensation or refund of sums already paid, and without prejudice to the Exhibitor/Supporter. By submitting an application to participate, the Exhibitor/Supporter make a final and irrevocable commitment to occupy the space/items allocated and to maintain his/her/it installation until the date and time fixed for closure of the event. The Exhibitor/Supporter may only present on his/her/it stand or space the materials, products or services described in the application to participate. No advertising on behalf of firms nor exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces/items is prohibited.

## OBLIGATION AND RIGHTS OF ORGANISER

The Organiser undertakes to allocate to the Exhibitor/Supporter a space/supporter items on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment. The Organiser reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to Exhibitor/Supporter. The Organiser reserves the right to offer to a different firm any stand, space or supporter item that has not been occupied by the event of the opening of the congress, with no obligation to provide compensation to the defaulting Exhibitor/Supporter.

## LIABILITY / INSURANCE

Equipment and all related display materials installed by Exhibitor/Supporter are not insured by the Organiser, and the Organiser under no circumstances will be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitor/Supporter. The Exhibitor/Supporter agrees to be responsible for his/her/its property and employees/agents and any other third party who may visit his/her/its space. The Exhibitor/Supporter shall hold harmless the Organiser from any and all damages/claims, including those usually covered by a fire and extended under a coverage policy. The Exhibitor/Supporter will purchase insurance policies for the above listed damages.

## EXHIBITION REGULATIONS

The exhibition manager (the "Exhibition Manager"), acting under direction of the programme committee, has the final decision as to the acceptability of displays. Exhibitors/Supporters are not allowed to share with others any space allotted to them without prior written consent by the Exhibition Manager. The Organiser reserves the right to alter the general layout or limit the space allotted to each Exhibitor/Supporter, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the Organiser will not be held liable for any expenses incurred other than the cost of exhibit space rental fees. All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitor/Supporter is kindly requested to allow sufficient see-through areas, which ensure clear views of surrounding exhibits. In standard booths, height is restricted to 246 cm. Exhibitors/Supporters are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site.



Further, Flammable materials are not allowed to be utilised. Equipment displayed or demonstrated must be installed with strict adherence to safety measures. The Exhibitors/Supporters undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No dismantling or packing of the display before the designated hour is allowed. It is the Exhibitor's/Supporter's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organiser will arrange for their removal at the Exhibitor's/Supporter's risk and sole expenses. Exhibitors/Supporters are obliged to ensure that their stands are permanently staffed during the exhibition opening hours. Payment is to be made in accordance with the conditions of payment listed in the prospectus. Should the Exhibitor/Supporter fail to make such payment on time, the Organiser shall be entitled to terminate the contract, withdraw confirmation of acceptance, make other arrangements for the space/supporter items or seek compensation for non-fulfilment of contract. Participation by Exhibitor/Supporter is dependent upon compliance with all rules, regulations and conditions stated herein. Access to the exhibition is authorised on presentation of a badge issued by the Organiser. Exhibitor's/Supporter's badges will not be mailed in advance and may be collected from the Exhibition Manager's desk on the exhibition commencement date. The Organiser ensures daily cleaning of the aisles. Exhibitors/Supporters are responsible for the cleaning of their stands. The provision of refreshments for the participants by Exhibitor/Supporter is only permitted if the catering regulations of the exhibition building concerned are observed. All demonstrations or instructional activities must be confined to the limits of the exhibition stand. Advertising material and signs may not be distributed or displayed outside the exhibitor's stands. Sound equipment must be regulated and directed into the stand so that it does not disturb neighbouring exhibits. The exhibition management reserves the right to require the Exhibitor/Supporter to discontinue any activity, noise or music that is deemed objectionable. Exhibition areas and fittings made available to Exhibitor/Supporter must be handed back in their original condition. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the Exhibitor/Supporter. Any special decoration or fittings must be submitted to the Organiser for prior authorisation. Advertising panels and display are not permitted outside the exhibition areas allotted to the Exhibitors/Supporters. The Organiser will not approve stands, which do not comply with the accepted standards, until the necessary changes have been made.

## GIVEAWAYS

Small giveaways are acceptable at the exhibition with a maximum retail value of 10 €. The distribution of giveaways should be low profile and should in no way overshadow the main activity of the stand. The activity must not disturb neighbouring stands or cause queues outside the stand area.

## INDUSTRY CODES OF PRACTICE

It is the Exhibitor's/Supporter's responsibility to comply with the local authority's regulations, EFPIA (European Federation of Pharmaceuticals Industries & Associations) [www.efpia.eu](http://www.efpia.eu) and IFMPA (International Federation of Pharmaceutical Manufacturers & Associations) [www.ifpma.org](http://www.ifpma.org) code of practice on the promotion of medicines. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the rules and regulations will not expose the Organiser to any suits, demands by the Exhibitor/Supporter or any other third party.

All companies and associations exhibiting at SIOP Europe 2020 are advised to consult the guidelines and codes of practice applicable to the Spain. By signing the relevant application form to participate at the SIOP Europe Annual Meeting, each company or organisation agrees to and confirms that it has reviewed the advice and guidelines which determine the applicable codes of practice in the Spain and that it will be adhering to all relevant codes and accepts all liability in all cases of non-compliance with these codes.

## CME

Absolutely no promotional activities will be permitted in the same room immediately prior to, during, or after a CME activity. Exhibit materials must be in a room or area separate from the education and the exhibits must not interfere, or in any way, compete with the learning experience. All promotional activities including interviews, demonstrations, and the distribution of literature or samples must be made within the Exhibitor's/Supporter's space only; canvassing or distributing promotional materials outside the Exhibitor's/Supporter's rented exhibit space is not permitted.

Further detailed information on key dates, contacts, stand construction and various additional facilities will be provided in Exhibitors' Manual.